

AREA MANAGEMENT EVALUATION**COLLISIONS, ENFORCEMENTS, AND SERVICES**

CHP 453C (Rev. 5-06) OPI 009

AREA	DIVISION	NUMBER
Gilroy I.F. - 726	Coastal	726-08-003
EVALUATED BY	DATE	
M. O. Delaney	11/26/2008	

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

TYPE OF EVALUATION		SUSPENSE DATE	
<input type="checkbox"/> Formal Evaluation <input checked="" type="checkbox"/> Informal Evaluation			
FOLLOW-UP REQUIRED		COMMANDER'S REVIEW	DATE
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		BY <i>M.O. DELANEY</i>	12/03/2008
1. HEADQUARTERS STATISTICAL REPORTS		EVALUATED	ACTION REQUIRED
		Yes	No

a. Do supervisors utilize MIS and SWITRS reports? ☐ Yes ☒ No

b. Are statistical reports reviewed as necessary by supervisors? ☒ Yes ☐ No

(1) How is the information disseminated and filed for future use? Filed in Facility file cabinet which is accessible to all supervisors.

Accessed on and as needed basis.

c. Are reports available for interested employees? ☒ Yes ☐ No

2. LOCAL DATA	EVALUATED	ACTION REQUIRED	CORRECTED
	Yes	No	

a. Are local statistics collected and data developed for Area operational needs? ☒ Yes ☐ No

(1) Are PCs utilized to record and store data? ☒ Yes ☐ No

b. How is data analyzed and presented to field personnel? Monthly statistics are compiled by computer. Progress toward goals is briefed to all employees on a monthly basis.

(1) Are visual aids used? ☒ Yes ☐ No

3. COLLISION REDUCTION	EVALUATED	ACTION REQUIRED	CORRECTED
	No - N/A	No	

a. Does Area have written collision reduction plans? ☐ Yes ☐ No

(1) Are goals and objectives realistic and understandable? ☐ Yes ☐ No

(a) Are plans flexible and complete? ☐ Yes ☐ No

(2) Have the plans been successful? ☐ Yes ☐ No

(a) Has emphasis been placed in the correct areas? ☐ Yes ☐ No

(b) Is the Area commander familiar with results? ☐ Yes ☐ No

(c) Are supervisors familiar with Area plans and goals? ☐ Yes ☐ No

(d) Is progress towards goals discussed with all Area personnel? ☐ Yes ☐ No

1 Who has been involved in the development of collision reduction plans?

b. Has an effective deployment plan been established and is it followed? ☐ Yes ☐ No

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(1) Is deployment proportional to collision and congestion problems?

☐ Yes ☐ No

(a) Are officers' personal needs considered?

☐ Yes ☐ No

(b) Are special events properly covered?

☐ Yes ☐ No

(c) Are lieutenants and sergeants deployed based on needs of the Area?

☐ Yes ☐ No

(2) Does the vacation schedule follow departmental policy and address the needs of the Area?

☐ Yes ☐ No

(a) What process is used when changes to the master vacation schedule are made?

(b) Are special duty officers scheduled separately?

☐ Yes ☐ No

1 Who replaces vacationing special duty officers?

2 Are motorcycle officers scheduled separately?

☐ Yes ☐ No**4. ENFORCEMENT**

EVALUATED

Yes

ACTION REQUIRED

No

CORRECTED

a. Does enforcement activity address collision reduction and compliance with the law?

☒ Yes ☐ No

(1) Are statistics from collisions used to properly guide enforcement activity?

N/A ☐ Yes ☐ No

(2) Do CHP 215s, 281s, 267s, and 202Ds compare with activity listed on the CHP 415 and CHP 100?

☒ Yes ☐ No

(a) Do supervisors use matrix reports to audit enforcement activity?

☒ Yes ☐ No**5. SERVICES**

EVALUATED

Yes

ACTION REQUIRED

No

CORRECTED

a. Do Area personnel recognize the importance of their role in providing motorist and public services?

☒ Yes ☐ No

b. Does the commander properly emphasize the importance of service as outlined in GO 100.45?

☒ Yes ☐ No

(1) Are field personnel aware of beats having heavy service requirements?

N/A ☐ Yes ☐ No

(2) Do services rendered reflect good beat accountability?

N/A ☐ Yes ☐ No

(3) Has Area established procedures for persons in need of assistance?

☒ Yes ☐ No

c. Do CHP 415s indicate services are provided to disabled motorists?

☒ Yes ☐ No

(1) Are vehicles stored if left on the freeway over four hours?

☒ Yes ☐ No

(2) Are CHP 422s used in accordance with policy?

☒ Yes ☐ No

d. Are all uniformed employees annually trained on GO 100.6, Special Relationships?

☒ Yes ☐ No

(1) Do employees complete the CHP 268 for incidents in which potential liability may be incurred?

☒ Yes ☐ No**6. BEATS**

EVALUATED

No - N/A

ACTION REQUIRED

No

CORRECTED

a. Does Area comply with GO 100.64, Beat Descriptions?

☐ Yes ☐ No

(1) Are beats organized in compliance with current policy?

☐ Yes ☐ No

(a) Can collision causes and locations be effectively isolated and addressed?

☐ Yes ☐ No

(2) Is there effective communication between officers and supervisors relating to problems on various beats?

☐ Yes ☐ No

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(3) What methods are used to identify high collision locations on beats?

b. Are beat descriptions current?

☐ Yes ☐ No

(1) Are revisions made in accordance with time limitations listed in GO 100.64, Beat Descriptions?

☐ Yes ☐ No

(2) Are beat guides, or similar devices, provided for officers to use in the field?

☐ Yes ☐ No

(3) Are supervisors familiar with the beat structure?

☐ Yes ☐ No

c. Are beat instructions current?

☐ Yes ☐ No

(1) Are the following identified:

(a) Principle landmark locations?

☐ Yes ☐ No

(b) Seasonal fluctuations in traffic flow?

☐ Yes ☐ No

(c) High frequency collisions locations?

☐ Yes ☐ No

(d) Primary collision factors?

☐ Yes ☐ No

(e) Hazardous areas?

☐ Yes ☐ No

(f) Recommended patrol procedures?

☐ Yes ☐ No**7. POST-ARREST PROCEDURES**

EVALUATED

Yes

ACTION REQUIRED

No

CORRECTED

a. Is prosecution sought whenever possible?

☒ Yes ☐ No

(1) Do collision investigations adequately support prosecution?

N/A

☐ Yes ☐ No

(2) What is the percentage of arrests resulting from collision investigation?

N/A

(3) Are felony hit-and-run collisions adequately investigated?

N/A

☐ Yes ☐ No

(a) Is information in the reports sufficient to result in the identification of the suspects and issuance of a criminal complaint?

N/A

☐ Yes ☐ No

b. Are owner's responsibility citations reviewed by supervisors to ensure the use of approved procedures?

☒ Yes ☐ No

c. Are officers competent in the use of chemical testing equipment, and are their forensic alcohol training records current?

☒ Yes ☐ No

(1) Is there a system in place to monitor chemical test results in order to determine if additional training is needed?

☒ Yes ☐ No

(2) Do arrest reports contain necessary documentation to support successful prosecution?

☒ Yes ☐ No

(a) Do sergeants and officers know when to notify the district attorney during an investigation?

☒ Yes ☐ No

(3) When are a juvenile's parents notified during an arrest situation? As soon as practicable.

(a) Who is responsible for the notification? Arresting officer, normally through dispatch.

(4) Are officers familiar with citizen's arrest procedure/policy?

☒ Yes ☐ No

(5) Do all officers know how to operate PAS devices?

☒ Yes ☐ No

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(a) What system is used to monitor the security, accountability, and calibration of PAS devices? PAS devices are available for check-out for road patrol. They are calibrated and inventoried by the Training Officer.

d. Who reviews reports before submission to the district attorney's office? Sergeants

(1) What records are maintained on the number of arrests resulting in the successful filing of a criminal complaint? No direct comparisons are completed due to the minimal number of in-custody arrests handled by the Inspection Facility.

(2) Do the figures indicate a problem? *N/A* ☐ Yes ☐ No

(3) Does the court officer have a good rapport with the district attorney's office? ☒ Yes ☐ No

(4) Does the Area commander have a good relationship with the district attorney? *N/A* ☐ Yes ☐ No

(5) Is there adequate monitoring of the disposition of criminal cases? ☒ Yes ☐ No

e. Does a review of dismissal requests indicate an apparent problem? ☐ Yes ☒ No

8. RADAR SPEED ENFORCEMENT

EVALUATED

Yes

ACTION REQUIRED

No

CORRECTED

a. Does Area follow the procedures in HPM 100.4, Radar Speed Enforcement Manual, in regards to radar speed enforcement? ☒ Yes ☐ No

b. Does the Radar Coordinator understand his/her duties and responsibilities as outlined in HPM 100.4, and is the Area in compliance with program requirements? ☒ Yes ☐ No

(1) Has all service been performed according to manufacturer's specifications? ☒ Yes ☐ No

(2) Have speedometers in patrol vehicles used for radar speed enforcement been calibrated by certified radar units other than those used for speed enforcement? ☒ Yes ☐ No

(3) Is internal calibration completed according to guidelines in HPM 100.4? ☒ Yes ☐ No

(a) Are officers recertified annually? ☒ Yes ☐ No

(4) Have radar coordinators received specialized training and is their training listed on ETRS? ☐ Yes ☒ No

(5) Are traffic and engineering surveys updated every five years? *N/A* ☐ Yes ☐ No

(6) Does Area periodically check to ensure "Speed Checked by Radar" signs are in place where required? *N/A* ☐ Yes ☐ No

c. Has an audit of the radar program been conducted at intervals of no longer than 24 months? ☐ Yes ☒ No

d. Are self-evaluations of the Area's radar program accomplished? ☒ Yes ☐ No

9. DRIVING UNDER THE INFLUENCE ENFORCEMENT PROGRAMS

EVALUATED

Yes

ACTION REQUIRED

No

CORRECTED

a. Policies and Procedures

(1) Does Area personnel utilize approved FSTs? ☒ Yes ☐ No

(2) Does Area utilize additional FSTs at the request of the local district attorney? ☐ Yes ☒ No

(3) Do officers utilize CHP 202C, Influence Evaluation (Rolling Log)? ☐ Yes ☒ No

b. Are officers familiar with related codes relative to drug influence? ☒ Yes ☐ No

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c. Arrest Policies and Procedures

- (1) Are CHP 202s complete and comprehensive? ☒ Yes ☐ No
- (2) Are CHP 202s reviewed and initialed by a supervisor? ☒ Yes ☐ No
- (3) Are CHP 735s, Incident Response Reimbursement Statement, completed according to policy? *N/A* ☐ Yes ☐ No
- (a) Are 735s completed and processed within 60 days of the conviction date? *N/A* ☐ Yes ☐ No
- (b) Are 735s accurate, and supported by the times recorded on the officer's CHP 415? *N/A* ☐ Yes ☐ No
- (4) Does Area have an SOP on Hospital Release of In-Custody Arrestees? *N/A* ☐ Yes ☐ No
- (5) Does Area utilize the cite and release program? ☐ Yes ☒ No
- (6) Are Area personnel familiar with the 0.04 BAC law relative to commercial drivers? ☒ Yes ☐ No
- (7) Are Area personnel familiar with the 24-hour commercial tie-up requirements? ☒ Yes ☐ No
- (8) Are officers familiar with requirements of the zero BAC tolerance for drivers under the age of 21? ☒ Yes ☐ No
- (a) Does Area maintain a file for Administrative Per Se (DS 367) for zero tolerance violations? ☒ Yes ☐ No
- (b) Are officers familiar with the CHP 415 reporting of zero BAC tolerance violations? ☒ Yes ☐ No
- (9) Are Area officers familiar with requirements in enforcing laws relative to drivers under 21 with a 0.05 BAC or greater? ☒ Yes ☐ No
- (10) Does Area have a policy for enforcing laws relative to individuals with three prior DUIs? ☒ Yes ☐ No

d. Does Area have policy for retention and preservation of blood and urine samples?☐ Yes ☒ No

- (1) Does Area utilize the Non-Consensual Chemical Testing (NCT) Program? ☐ Yes ☒ No
- (2) Does Area participate in the enhanced NCT Program? ☐ Yes ☒ No

e. Does Area have established local policy to ensure Administrative Per Se documentation is submitted to DMV within five business days of an arrest?☒ Yes ☐ No**f. Does Area have an SOP on the use of PAS devices?**☐ Yes ☒ No

- (1) Does Area ensure the maximum number are deployed on each shift? ☒ Yes ☒ No
- (2) Who is the Area PAS coordinator? Training Officer
- (3) Does the PAS coordinator maintain the records for use and calibration? ☒ Yes ☐ No
- (4) Are PAS devices calibrated every 10 days or 150 tests, whichever occurs first? ☒ Yes ☐ No
- (5) Does Area maintain records to ensure accountability for each device? ☒ Yes ☐ No

g. Does the Area operate sobriety checkpoints?*N/A* ☐ Yes ☒ No

- (1) If so, does Area have a written plan for each location? ☐ Yes ☐ No
- (2) Are operational plans retained for two years, plus current? ☐ Yes ☐ No
- (3) Does Area conduct checkpoints with other agencies? ☐ Yes ☐ No
- (4) Is a supervisor assigned to each checkpoint? ☐ Yes ☐ No
- (5) Are PAS devices available at checkpoints? ☐ Yes ☐ No

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(6) Is chemical testing available at the sobriety checkpoint location?

☐ Yes ☐ No

(7) Is the media notified 48 hours in advance?

☐ Yes ☐ No

(8) Are CHP 205s, Sobriety Checkpoint Activity Report, submitted to Division and the Research and Planning Section?

☐ Yes ☐ No

h. Does Area participate in the DUI Reporter's Reward Program?

☐ Yes ☒ No**10. OTHER SPECIAL ENFORCEMENT PROGRAMS**

EVALUATED

No - *N/A*

ACTION REQUIRED

No

CORRECTED

a. Is there an airplane speed enforcement program operating within the Area?

☐ Yes ☐ No

(1) If so, what is the extent of Area's involvement?

(2) How are personnel selected?

(3) Is training provided?

☐ Yes ☐ No

(4) Does the program have the support of the local district attorney and judges?

☐ Yes ☐ No

(5) Is media reaction favorable?

☐ Yes ☐ No

b. Does the Area operate DUI checkpoints?

☐ Yes ☐ No

(1) Does Area have a written plan?

☐ Yes ☐ No

(2) Are checkpoints solely with CHP personnel, or do other agencies participate?

(3) Does Area follow guidelines in HPM 70.4, Driving Under the Influence Enforcement Manual?

☐ Yes ☐ No

(4) Is breath or chemical testing available at the checkpoint?

☐ Yes ☐ No

(5) Is the media notified 48 hours in advance?

☐ Yes ☐ No

(6) Has media reaction been favorable?

☐ Yes ☐ No

c. Does Area have personnel assigned to the Special Enforcement Unit (SEU)?

☐ Yes ☐ No

(1) What is the current mission of the unit?

(2) How are members selected?

(3) Who supervises the unit?

(4) Is the unit effective?

☐ Yes ☐ No

AREA MANAGEMENT EVALUATION

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d. Does the Area have overtime enforcement programs?

☐ Yes

☐ No

(1) If so, what are they?

(2) Is assignment of officers consistent with the terms of the Unit 5 contract?

☐ Yes

☐ No

e. Are Reimbursable Services Contracts properly initiated and monitored?

☐ Yes

☐ No

(1) Do overtime costs stay within the amount stipulated by the contract?

☐ Yes

☐ No

1. Facility is not responsible for collision investigation. Additionally, all citations are written using 800 series beats. Therefore, MIS and SWTRS have little or no applicability.
3. This section does not apply to Inspection Facilities.
- 4.a.(1) This section does not apply to Inspection Facilities.
- 5.b.(1) This section does not apply to Inspection Facilities.
- 5.b.(2) This section does not apply to Inspection Facilities.
6. This section does not apply to Inspection Facilities.
- 7.a.(1) This section does not apply to Inspection Facilities.
- 7.a.(2) This section does not apply to Inspection Facilities.
- 7.a.(3) This section does not apply to Inspection Facilities.
- 7.d.(2) This section does not apply to Inspection Facilities.
- 7.d.(4) Most in-custody arrests are turned over to the Hollister-Gilroy Area. Due to the minimal number of in-custody arrests handled by Inspection Facility personnel, the Hollister-Gilroy Area Commander is used as liaison with the District Attorney.
- 8.b.(4) No specialized training slots have been available.
- 8.b.(5) Surveys are the responsibility of the Hollister-Gilroy Area.
- 8.b.(6) Signs are the responsibility of the Hollister-Gilroy Area.
- 8.c. No Division Audit has been conducted in at least the last five years.
- 8.d. Self-evaluations are handled by the Hollister-Gilroy Area.
- 9.c.(3) Facility officers do not normally conduct collision investigations.
- 9.c.(4) This section does not apply to Inspection Facilities.
- 9.d. Retention of samples is handled by DOJ.

AREA MANAGEMENT EVALUATION
COLLISIONS, ENFORCEMENTS, AND SERVICES
CHP 453C (Rev. 5-06) OPI 009

AREA Monterey	DIVISION Coastal	NUMBER 730
EVALUATED BY S. Dickson, Lt.		DATE 12/31/2008

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

TYPE OF EVALUATION <input type="checkbox"/> Formal Evaluation <input checked="" type="checkbox"/> Informal Evaluation		SUSPENSE DATE 12/31/2008	
FOLLOW-UP REQUIRED <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Correction Report BY _____	COMMANDER'S REVIEW DATE _____

1. HEADQUARTERS STATISTICAL REPORTS

EVALUATED Y	ACTION REQUIRED N	CORRECTED
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a. Do supervisors utilize MIS and SWITRS reports? ☒ Yes ☐ No

b. Are statistical reports reviewed as necessary by supervisors? ☒ Yes ☐ No

(1) How is the information disseminated and filed for future use? **Collision info is used in establishing beat priorities and is disseminated to all personnel via summary on Area training days. Statistical info is maintained by the AI review officer.**

c. Are reports available for interested employees? ☒ Yes ☐ No

2. LOCAL DATA

EVALUATED Y	ACTION REQUIRED N	CORRECTED
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a. Are local statistics collected and data developed for Area operational needs? ☒ Yes ☐ No

(1) Are PCs utilized to record and store data? ☒ Yes ☐ No

b. How is data analyzed and presented to field personnel? **Fatal statistics are posted in briefing room and distributed to all supervisors/managers. Other collision info is provided during Area training days.**

(1) Are visual aids used? ☒ Yes ☐ No

3. COLLISION REDUCTION

EVALUATED Y	ACTION REQUIRED N	CORRECTED
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a. Does Area have written collision reduction plans? ☒ Yes ☐ No

(1) Are goals and objectives realistic and understandable? ☒ Yes ☐ No

(a) Are plans flexible and complete? ☒ Yes ☐ No

(2) Have the plans been successful? ☒ Yes ☐ No

(a) Has emphasis been placed in the correct areas? ☒ Yes ☐ No

(b) Is the Area commander familiar with results? ☒ Yes ☐ No

(c) Are supervisors familiar with Area plans and goals? ☒ Yes ☐ No

(d) Is progress towards goals discussed with all Area personnel? ☒ Yes ☐ No

1 Who has been involved in the development of collision reduction plans? **Road patrol officers, AI review officer, supervisors and operations lieutenant.**

b. Has an effective deployment plan been established and is it followed? ☒ Yes ☐ No

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(1) Is deployment proportional to collision and congestion problems?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(a) Are officers' personal needs considered?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(b) Are special events properly covered?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(c) Are lieutenants and sergeants deployed based on needs of the Area?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(2) Does the vacation schedule follow departmental policy and address the needs of the Area?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(a) What process is used when changes to the master vacation schedule are made?	CAHP rep and the effected officer are notified if a scheduled vacation must be modified (no modifications were needed in 2008).	
(b) Are special duty officers scheduled separately?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
1 Who replaces vacationing special duty officers?	Coverage provided by other special duty.	
2 Are motorcycle officers scheduled separately?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
4. ENFORCEMENT	EVALUATED Y	ACTION REQUIRED N
a. Does enforcement activity address collision reduction and compliance with the law?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(1) Are statistics from collisions used to properly guide enforcement activity?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(2) Do CHP 215s, 281s, 267s, and 202Ds compare with activity listed on the CHP 415 and CHP 100?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(a) Do supervisors use matrix reports to audit enforcement activity?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
5. SERVICES	EVALUATED Y	ACTION REQUIRED N
a. Do Area personnel recognize the importance of their role in providing motorist and public services?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
b. Does the commander properly emphasize the importance of service as outlined in GO 100.45?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(1) Are field personnel aware of beats having heavy service requirements?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(2) Do services rendered reflect good beat accountability?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(3) Has Area established procedures for persons in need of assistance?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
c. Do CHP 415s indicate services are provided to disabled motorists?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(1) Are vehicles stored if left on the freeway over four hours?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(2) Are CHP 422s used in accordance with policy?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
d. Are all uniformed employees annually trained on GO 100.6, Special Relationships?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(1) Do employees complete the CHP 268 for incidents in which potential liability may be incurred?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
6. BEATS	EVALUATED Y	ACTION REQUIRED Y
a. Does Area comply with GO 100.64, Beat Descriptions?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(1) Are beats organized in compliance with current policy?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(a) Can collision causes and locations be effectively isolated and addressed?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(2) Is there effective communication between officers and supervisors relating to problems on various beats?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

AREA MANAGEMENT EVALUATION
COLLISIONS, ENFORCEMENTS, AND SERVICES

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(3) What methods are used to identify high collision locations on beats? AI review officer provides statistical data on collisions for

each beat. Area's beat line-up was restructured in OCT 2008 to address changes in collision statistics.

b. Are beat descriptions current? ☒ Yes ☐ No

(1) Are revisions made in accordance with time limitations listed in GO 100.64, Beat Descriptions? ☒ Yes ☐ No

(2) Are beat guides, or similar devices, provided for officers to use in the field? ☒ Yes ☐ No

(3) Are supervisors familiar with the beat structure? ☒ Yes ☐ No

c. Are beat instructions current? ☒ Yes ☐ No

(1) Are the following identified:

(a) Principle landmark locations? ☒ Yes ☐ No

(b) Seasonal fluctuations in traffic flow? ☐ Yes ☒ No

(c) High frequency collisions locations? ☒ Yes ☐ No

(d) Primary collision factors? ☒ Yes ☐ No

(e) Hazardous areas? ☒ Yes ☐ No

(f) Recommended patrol procedures? ☒ Yes ☐ No

7. POST-ARREST PROCEDURES

EVALUATED
Y

ACTION REQUIRED
Y

CORRECTED

a. Is prosecution sought whenever possible? ☒ Yes ☐ No

(1) Do collision investigations adequately support prosecution? ☒ Yes ☐ No

(2) What is the percentage of arrests resulting from collision investigation? (not defined in HPG 22.1, ch 3)

(3) Are felony hit-and-run collisions adequately investigated? ☒ Yes ☐ No

(a) Is information in the reports sufficient to result in the identification of the suspects and issuance of a criminal complaint? ☒ Yes ☐ No

b. Are owner's responsibility citations reviewed by supervisors to ensure the use of approved procedures? ☒ Yes ☐ No

c. Are officers competent in the use of chemical testing equipment, and are their forensic alcohol training records current? ☒ Yes ☐ No

(1) Is there a system in place to monitor chemical test results in order to determine if additional training is needed? ☒ Yes ☐ No

(2) Do arrest reports contain necessary documentation to support successful prosecution? ☒ Yes ☐ No

(a) Do sergeants and officers know when to notify the district attorney during an investigation? ☒ Yes ☐ No

(3) When are a juvenile's parents notified during an arrest situation? As soon as practicable.

(a) Who is responsible for the notification? Arresting officer, and verified by shift supervisor.

(4) Are officers familiar with citizen's arrest procedure/policy? ☒ Yes ☐ No

(5) Do all officers know how to operate PAS devices? ☒ Yes ☐ No

AREA MANAGEMENT EVALUATION
COLLISIONS, ENFORCEMENTS, AND SERVICES

CHP 453C (Rev. 5-06) OPI 009

(a) What system is used to monitor the security, accountability, and calibration of PAS devices? PAS coordinator calibrates

all PAS and ePAS units every Tuesday (7 calendar days). PAS units are signed in and out by each officer and the unit number is recorded by the shift supervisor.

d. Who reviews reports before submission to the district attorney's office? Sergeants and court officer. Managers also review on high-profile cases.

(1) What records are maintained on the number of arrests resulting in the successful filing of a criminal complaint? County DA provides rejection notice on all cases not filed. No statistical data is maintained. All rejects reviewed by supervisor

(2) Do the figures indicate a problem? ☐ Yes ☒ No

(3) Does the court officer have a good rapport with the district attorney's office? ☒ Yes ☐ No

(4) Does the Area commander have a good relationship with the district attorney? ☒ Yes ☐ No

(5) Is there adequate monitoring of the disposition of criminal cases? ☒ Yes ☐ No

e. Does a review of dismissal requests indicate an apparent problem? ☐ Yes ☒ No

8. RADAR SPEED ENFORCEMENT

EVALUATED
Y

ACTION REQUIRED
Y

CORRECTED

a. Does Area follow the procedures in HPM 100.4, Radar Speed Enforcement Manual, in regards to radar speed enforcement? ☒ Yes ☐ No

b. Does the Radar Coordinator understand his/her duties and responsibilities as outlined in HPM 100.4, and is the Area in compliance with program requirements? ☒ Yes ☐ No

(1) Has all service been performed according to manufacturer's specifications? ☒ Yes ☐ No

(2) Have speedometers in patrol vehicles used for radar speed enforcement been calibrated by certified radar units other than those used for speed enforcement? ☒ Yes ☐ No

(3) Is internal calibration completed according to guidelines in HPM 100.4? ☒ Yes ☐ No

(a) Are officers recertified annually? ☒ Yes ☐ No

(4) Have radar coordinators received specialized training and is their training listed on ETRS? ☐ Yes ☒ No

(5) Are traffic and engineering surveys updated every five years? ☒ Yes ☐ No

(6) Does Area periodically check to ensure "Speed Checked by Radar" signs are in place where required? ☒ Yes ☐ No

c. Has an audit of the radar program been conducted at intervals of no longer than 24 months? ☒ Yes ☐ No

d. Are self-evaluations of the Area's radar program accomplished? ☒ Yes ☐ No

**9. DRIVING UNDER THE INFLUENCE
ENFORCEMENT PROGRAMS**

EVALUATED
Y

ACTION REQUIRED
N

CORRECTED

a. Policies and Procedures

(1) Does Area personnel utilize approved FSTs? ☒ Yes ☐ No

(2) Does Area utilize additional FSTs at the request of the local district attorney? ☐ Yes ☒ No

(3) Do officers utilize CHP 202C, Influence Evaluation (Rolling Log)? ☐ Yes ☒ No

b. Are officers familiar with related codes relative to drug influence? ☒ Yes ☐ No

AREA MANAGEMENT EVALUATION**COLLISIONS, ENFORCEMENTS, AND SERVICES**

CHP 453C (Rev. 5-06) OPI 009

c. Arrest Policies and Procedures

- | | | |
|---|---|--|
| (1) Are CHP 202s complete and comprehensive? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (2) Are CHP 202s reviewed and initialed by a supervisor? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (3) Are CHP 735s, Incident Response Reimbursement Statement, completed according to policy? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (a) Are 735s completed and processed within 60 days of the conviction date? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (b) Are 735s accurate, and supported by the times recorded on the officer's CHP 415? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (4) Does Area have an SOP on Hospital Release of In-Custody Arrestees? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (5) Does Area utilize the cite and release program? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (6) Are Area personnel familiar with the 0.04 BAC law relative to commercial drivers? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (7) Are Area personnel familiar with the 24-hour commercial tie-up requirements? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (8) Are officers familiar with requirements of the zero BAC tolerance for drivers under the age of 21? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (a) Does Area maintain a file for Administrative Per Se (DS 367) for zero tolerance violations? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| (b) Are officers familiar with the CHP 415 reporting of zero BAC tolerance violations? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (9) Are Area officers familiar with requirements in enforcing laws relative to drivers under 21 with a 0.05 BAC or greater? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (10) Does Area have a policy for enforcing laws relative to individuals with three prior DUIs? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

d. Does Area have policy for retention and preservation of blood and urine samples?

- | | | |
|--|---|--|
| (1) Does Area utilize the Non-Consensual Chemical Testing (NCT) Program? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (2) Does Area participate in the enhanced NCT Program? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

e. Does Area have established local policy to ensure Administrative Per Se documentation is submitted to DMV within five business days of an arrest?☒ Yes ☐ No**f. Does Area have an SOP on the use of PAS devices?**☒ Yes ☐ No

- | | | |
|--|---|-----------------------------|
| (1) Does Area ensure the maximum number are deployed on each shift? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (2) Who is the Area PAS coordinator? Off. Adriane Ticar, ID 17575 | | |
| (3) Does the PAS coordinator maintain the records for use and calibration? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (4) Are PAS devices calibrated every 10 days or 150 tests, whichever occurs first? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (5) Does Area maintain records to ensure accountability for each device? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

g. Does the Area operate sobriety checkpoints?☒ Yes ☐ No

- | | | |
|---|---|-----------------------------|
| (1) If so, does Area have a written plan for each location? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (2) Are operational plans retained for two years, plus current? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (3) Does Area conduct checkpoints with other agencies? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (4) Is a supervisor assigned to each checkpoint? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (5) Are PAS devices available at checkpoints? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

AREA MANAGEMENT EVALUATION
COLLISIONS, ENFORCEMENTS, AND SERVICES

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(6) Is chemical testing available at the sobriety checkpoint location?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(7) Is the media notified 48 hours in advance?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(8) Are CHP 205s, Sobriety Checkpoint Activity Report, submitted to Division and the Research and Planning Section?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
h. Does Area participate in the DUI Reporter's Reward Program?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

10. OTHER SPECIAL ENFORCEMENT PROGRAMS	EVALUATED	ACTION REQUIRED	CORRECTED
	Y	N	

a. Is there an airplane speed enforcement program operating within the Area? ☒ Yes ☐ No

(1) If so, what is the extent of Area's involvement? On an occasional basis, airplane is used with a speed enforcement team.

(2) How are personnel selected? No selection process is used. All personnel are qualified to operate with the airplane for speed enforcement.

(3) Is training provided? ☒ Yes ☐ No

(4) Does the program have the support of the local district attorney and judges? ☒ Yes ☐ No

(5) Is media reaction favorable? ☒ Yes ☐ No

b. Does the Area operate DUI checkpoints? ☒ Yes ☐ No

(1) Does Area have a written plan? ☒ Yes ☐ No

(2) Are checkpoints solely with CHP personnel, or do other agencies participate? Both. in 2008, Area operated a checkpoint conjunction with Seaside PD and one with CHP personnel only.

(3) Does Area follow guidelines in HPM 70.4, Driving Under the Influence Enforcement Manual? ☒ Yes ☐ No

(4) Is breath or chemical testing available at the checkpoint? ☒ Yes ☐ No

(5) Is the media notified 48 hours in advance? ☒ Yes ☐ No

(6) Has media reaction been favorable? ☒ Yes ☐ No

c. Does Area have personnel assigned to the Special Enforcement Unit (SEU)? ☒ Yes ☐ No

(1) What is the current mission of the unit? Multi-Area or Monterey Area only teams focus on PCF reduction, speed suppression and occupant restraint enforcement.

(2) How are members selected? Volunteers who have demonstrated skill for identifying and taking action on violations in a high ops tempo environment.

(3) Who supervises the unit? Dedicated supervisor from Monterey or participating Area.

(4) Is the unit effective? ☒ Yes ☐ No

AREA MANAGEMENT EVALUATION
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d. Does the Area have overtime enforcement programs?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(1) If so, what are they? DUI roving, DUI checkpoint, SR-1 Safety corridor, SLIC, Street Racing, Occ Restraint, CalGRIP (Salinas), IMPACT		
(2) Is assignment of officers consistent with the terms of the Unit 5 contract?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
e. Are Reimbursable Services Contracts properly initiated and monitored?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(1) Do overtime costs stay within the amount stipulated by the contract?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

NOTES:

3. b. (2) (b) 2 - Motorcycle units are scheduled with regular beat units on master schedule.

6. c. (1) (b) - Seasonal variations are not addressed in the beat descriptions, although day of week and by hour congestion is addressed.
Seasonal data will be added.

7. a. (2) - HPG 22.1, ch 3, does not define what this metric is or how to obtain it.

8. b. (4) - Current RADAR coordinator was trained locally in the Division, but did not receive training from RPS as specified in HPM 100.4, Chapter 3 and no ETRS entry was made. A new officer has been assigned to the RADAR coordinator position as of JAN 2009 and will be scheduled for the requisite training.

9. a. (3) - Officers are encouraged to utilize the CHP 202C, but not required to.

9. (8) (a) - Follow-up will be required.


9. h. - The current Area command has no information on this program. Follow-up will be required.

11/4/09

STATE OF CALIFORNIA
DEPARTMENT OF CALIFORNIA HIGHWAY PATROL
AREA MANAGEMENT EVALUATION
COLLISIONS, ENFORCEMENTS, AND SERVICES
CHP 453C (Rev. 5-06) OPI 009

AREA 760 - Santa Barbara	DIVISION Coastal	NUMBER 760-09-03
EVALUATED BY D.L. Brummett, #12281, Sgt.		DATE 04/09/2009

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

TYPE OF EVALUATION <input type="checkbox"/> Formal Evaluation <input checked="" type="checkbox"/> Informal Evaluation		SUSPENSE DATE	
FOLLOW-UP REQUIRED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		COMMANDER'S REVIEW 	DATE 4/27/09
<input type="checkbox"/> Correction Report BY _____			

1. HEADQUARTERS STATISTICAL REPORTS	EVALUATED Yes	ACTION REQUIRED No	CORRECTED N/A
a. Do supervisors utilize MIS and SWITRS reports?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
b. Are statistical reports reviewed as necessary by supervisors?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
(1) How is the information disseminated and filed for future use? Area management circulation of Program 10 Statistics, Area AIS, Briefing Items, Information posted in Area Briefing Room			
c. Are reports available for interested employees?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

2. LOCAL DATA	EVALUATED Yes	ACTION REQUIRED No	CORRECTED N/A
a. Are local statistics collected and data developed for Area operational needs?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
(1) Are PCs utilized to record and store data?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
b. How is data analyzed and presented to field personnel? Comparison statistics are prepared and provided to Area supervisors and field personnel to show current trends vs. previous trends			
(1) Are visual aids used?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

3. COLLISION REDUCTION	EVALUATED Yes	ACTION REQUIRED No	CORRECTED N/A
a. Does Area have written collision reduction plans?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
(1) Are goals and objectives realistic and understandable?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
(a) Are plans flexible and complete?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
(2) Have the plans been successful?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
(a) Has emphasis been placed in the correct areas?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
(b) Is the Area commander familiar with results?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
(c) Are supervisors familiar with Area plans and goals?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
(d) Is progress towards goals discussed with all Area personnel?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1. Who has been involved in the development of collision reduction plans? A/I Review Officer, Area supervisors, and Area management			
b. Has an effective deployment plan been established and is it followed?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

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(1) Is deployment proportional to collision and congestion problems?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(a) Are officers' personal needs considered?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(b) Are special events properly covered?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(c) Are lieutenants and sergeants deployed based on needs of the Area?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(2) Does the vacation schedule follow departmental policy and address the needs of the Area?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(a) What process is used when changes to the master vacation schedule are made? Memorandums by officers, through channels, to Area Vacation Coordinator			
(b) Are special duty officers scheduled separately?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
1 Who replaces vacationing special duty officers? Other cross-trained Special Duty personnel, Limited Duty personnel			
2 Are motorcycle officers scheduled separately?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
4. ENFORCEMENT	EVALUATED Yes	ACTION REQUIRED No	CORRECTED N/A
a. Does enforcement activity address collision reduction and compliance with the law?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(1) Are statistics from collisions used to properly guide enforcement activity?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(2) Do CHP 215s, 281s, 267s, and 202Ds compare with activity listed on the CHP 415 and CHP 100?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(a) Do supervisors use matrix reports to audit enforcement activity?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
5. SERVICES	EVALUATED Yes	ACTION REQUIRED No	CORRECTED N/A
a. Do Area personnel recognize the importance of their role in providing motorist and public services?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
b. Does the commander properly emphasize the importance of service as outlined in GO 100.45?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(1) Are field personnel aware of beats having heavy service requirements?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(2) Do services rendered reflect good beat accountability?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(3) Has Area established procedures for persons in need of assistance?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
c. Do CHP 415s indicate services are provided to disabled motorists?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(1) Are vehicles stored if left on the freeway over four hours?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(2) Are CHP 422s used in accordance with policy?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
d. Are all uniformed employees annually trained on GO 100.6, Special Relationships?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(1) Do employees complete the CHP 268 for incidents in which potential liability may be incurred?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
6. BEATS	EVALUATED Yes	ACTION REQUIRED No	CORRECTED N/A
a. Does Area comply with GO 100.64, Beat Descriptions?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(1) Are beats organized in compliance with current policy?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(a) Can collision causes and locations be effectively isolated and addressed?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(2) Is there effective communication between officers and supervisors relating to problems on various beats?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	

AREA MANAGEMENT EVALUATION**COLLISIONS, ENFORCEMENTS, AND SERVICES**

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(3) What methods are used to identify high collision locations on beats? Data collected through AIS, SWITRS

b. Are beat descriptions current?

☒ Yes ☐ No

(1) Are revisions made in accordance with time limitations listed in GO 100.64, Beat Descriptions?

☒ Yes ☐ No

(2) Are beat guides, or similar devices, provided for officers to use in the field?

☒ Yes ☐ No

(3) Are supervisors familiar with the beat structure?

☒ Yes ☐ No

c. Are beat instructions current?

☒ Yes ☐ No

(1) Are the following identified:

(a) Principle landmark locations?

☒ Yes ☐ No

(b) Seasonal fluctuations in traffic flow?

☒ Yes ☐ No

(c) High frequency collisions locations?

☒ Yes ☐ No

(d) Primary collision factors?

☒ Yes ☐ No

(e) Hazardous areas?

☒ Yes ☐ No

(f) Recommended patrol procedures?

☒ Yes ☐ No**7 POST-ARREST PROCEDURES**

EVALUATED

Yes

ACTION REQUIRED

No

CORRECTED

N/A

a. Is prosecution sought whenever possible?

☒ Yes ☐ No

(1) Do collision investigations adequately support prosecution?

☒ Yes ☐ No

(2) What is the percentage of arrests resulting from collision investigation? 9%

(3) Are felony hit-and-run collisions adequately investigated?

☒ Yes ☐ No

(a) Is information in the reports sufficient to result in the identification of the suspects and issuance of a criminal complaint?

☒ Yes ☐ No

b. Are owner's responsibility citations reviewed by supervisors to ensure the use of approved procedures?

☒ Yes ☐ No

c. Are officers competent in the use of chemical testing equipment, and are their forensic alcohol training records current?

☒ Yes ☐ No

(1) Is there a system in place to monitor chemical test results in order to determine if additional training is needed?

☒ Yes ☐ No

(2) Do arrest reports contain necessary documentation to support successful prosecution?

☒ Yes ☐ No

(a) Do sergeants and officers know when to notify the district attorney during an investigation?

☒ Yes ☐ No

(3) When are a juvenile's parents notified during an arrest situation? No later than one hour after detention or arrest, unless physically impossible

(a) Who is responsible for the notification? Arresting officer

(4) Are officers familiar with citizen's arrest procedure/policy?

☒ Yes ☐ No

(5) Do all officers know how to operate PAS devices?

☒ Yes ☐ No

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(a) What system is used to monitor the security, accountability, and calibration of PAS devices? Officers individually use the CHP202J form to sign PAS devices in and out. Area Evidence Officer performs scheduled calibrations

d. Who reviews reports before submission to the district attorney's office? Area supervisors

(1) What records are maintained on the number of arrests resulting in the successful filing of a criminal complaint? AIS data maintained by Area Court Officer

(2) Do the figures indicate a problem? ☐ Yes ☒ No

(3) Does the court officer have a good rapport with the district attorney's office? ☒ Yes ☐ No

(4) Does the Area commander have a good relationship with the district attorney? ☒ Yes ☐ No

(5) Is there adequate monitoring of the disposition of criminal cases? ☒ Yes ☐ No

e. Does a review of dismissal requests indicate an apparent problem? ☐ Yes ☒ No

8. RADAR SPEED ENFORCEMENT	EVALUATED	ACTION REQUIRED	CORRECTED
	Yes	No	N/A

a. Does Area follow the procedures in HPM 100.4, Radar Speed Enforcement Manual, in regards to radar speed enforcement? ☒ Yes ☐ No

b. Does the Radar Coordinator understand his/her duties and responsibilities as outlined in HPM 100.4, and is the Area in compliance with program requirements? ☒ Yes ☐ No

(1) Has all service been performed according to manufacturer's specifications? ☒ Yes ☐ No

(2) Have speedometers in patrol vehicles used for radar speed enforcement been calibrated by certified radar units other than those used for speed enforcement? ☒ Yes ☐ No

(3) Is internal calibration completed according to guidelines in HPM 100.4? ☒ Yes ☐ No

(a) Are officers recertified annually? ☒ Yes ☐ No

(4) Have radar coordinators received specialized training and is their training listed on ETRS? ☐ Yes ☒ No

(5) Are traffic and engineering surveys updated every five years? ☒ Yes ☐ No

(6) Does Area periodically check to ensure "Speed Checked by Radar" signs are in place where required? ☒ Yes ☐ No

c. Has an audit of the radar program been conducted at intervals of no longer than 24 months? ☒ Yes ☐ No

d. Are self-evaluations of the Area's radar program accomplished? ☒ Yes ☐ No

9. DRIVING UNDER THE INFLUENCE ENFORCEMENT PROGRAMS	EVALUATED	ACTION REQUIRED	CORRECTED
	Yes	No	N/A

a. Policies and Procedures

(1) Does Area personnel utilize approved FSTs? ☒ Yes ☐ No

(2) Does Area utilize additional FSTs at the request of the local district attorney? ☐ Yes ☒ No

(3) Do officers utilize CHP 202C, Influence Evaluation (Rolling Log)? ☒ Yes ☐ No

b. Are officers familiar with related codes relative to drug influence? ☒ Yes ☐ No

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c. Arrest Policies and Procedures

- | | | |
|---|---|--|
| (1) Are CHP 202s complete and comprehensive? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
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| (a) Are 735s completed and processed within 60 days of the conviction date? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (b) Are 735s accurate, and supported by the times recorded on the officer's CHP 415? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (4) Does Area have an SOP on Hospital Release of In-Custody Arrestees? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (5) Does Area utilize the cite and release program? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| (6) Are Area personnel familiar with the 0.04 BAC law relative to commercial drivers? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (7) Are Area personnel familiar with the 24-hour commercial tie-up requirements? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (8) Are officers familiar with requirements of the zero BAC tolerance for drivers under the age of 21? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (a) Does Area maintain a file for Administrative Per Se (DS 367) for zero tolerance violations? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (b) Are officers familiar with the CHP 415 reporting of zero BAC tolerance violations? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (9) Are Area officers familiar with requirements in enforcing laws relative to drivers under 21 with a 0.05 BAC or greater? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (10) Does Area have a policy for enforcing laws relative to individuals with three prior DUIs? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

d. Does Area have policy for retention and preservation of blood and urine samples?

- | | | |
|--|---|-----------------------------|
| (1) Does Area utilize the Non-Consensual Chemical Testing (NCT) Program? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (2) Does Area participate in the enhanced NCT Program? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

e. Does Area have established local policy to ensure Administrative Per Se documentation is submitted to DMV within five business days of an arrest?

☒ Yes ☐ No

f. Does Area have an SOP on the use of PAS devices?

☒ Yes ☐ No

- | | | |
|---|---|-----------------------------|
| (1) Does Area ensure the maximum number are deployed on each shift? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
|---|---|-----------------------------|

- | | | |
|--|--|--|
| (2) Who is the Area PAS coordinator? Area Evidence Officer | | |
|--|--|--|

- | | | |
|--|---|-----------------------------|
| (3) Does the PAS coordinator maintain the records for use and calibration? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
|--|---|-----------------------------|

- | | | |
|--|---|-----------------------------|
| (4) Are PAS devices calibrated every 10 days or 150 tests, whichever occurs first? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
|--|---|-----------------------------|

- | | | |
|--|---|-----------------------------|
| (5) Does Area maintain records to ensure accountability for each device? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
|--|---|-----------------------------|

g. Does the Area operate sobriety checkpoints?

☒ Yes ☐ No

- | | | |
|---|---|-----------------------------|
| (1) If so, does Area have a written plan for each location? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
|---|---|-----------------------------|

- | | | |
|---|---|-----------------------------|
| (2) Are operational plans retained for two years, plus current? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
|---|---|-----------------------------|

- | | | |
|--|---|-----------------------------|
| (3) Does Area conduct checkpoints with other agencies? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
|--|---|-----------------------------|

- | | | |
|--|---|-----------------------------|
| (4) Is a supervisor assigned to each checkpoint? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
|--|---|-----------------------------|

- | | | |
|---|---|-----------------------------|
| (5) Are PAS devices available at checkpoints? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
|---|---|-----------------------------|

AREA MANAGEMENT EVALUATION**COLLISIONS, ENFORCEMENTS, AND SERVICES**

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(6) Is chemical testing available at the sobriety checkpoint location?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(7) Is the media notified 48 hours in advance?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(8) Are CHP 205s, Sobriety Checkpoint Activity Report, submitted to Division and the Research and Planning Section?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
h. Does Area participate in the DUI Reporter's Reward Program?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
10. OTHER SPECIAL ENFORCEMENT PROGRAMS	EVALUATED Yes	ACTION REQUIRED No
		CORRECTED N/A
a. Is there an airplane speed enforcement program operating within the Area?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(1) If so, what is the extent of Area's involvement? Coastal Division Air Operations unit operates in the Area approximately two to four times per month		
(2) How are personnel selected? Beat units are assigned as daily priorities allow		
(3) Is training provided?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(4) Does the program have the support of the local district attorney and judges?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(5) Is media reaction favorable?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
b. Does the Area operate DUI checkpoints?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(1) Does Area have a written plan?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(2) Are checkpoints solely with CHP personnel, or do other agencies participate? The majority of Santa Barbara Area DUI checkpoints are operated by CHP personnel, however, on occasion, some are operated in conjunction with allied agencies		
(3) Does Area follow guidelines in HPM 70.4, Driving Under the Influence Enforcement Manual?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(4) Is breath or chemical testing available at the checkpoint?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(5) Is the media notified 48 hours in advance?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(6) Has media reaction been favorable?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
c. Does Area have personnel assigned to the Special Enforcement Unit (SEU)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(1) What is the current mission of the unit? To provide enforcement in areas where conventional daily deployment has had a limited impact		
(2) How are members selected? The SEU is comprised of members of the Area motor squad and is deployed whenever adequate personnel resources are available		
(3) Who supervises the unit? Area Motor Sergeant		
(4) Is the unit effective?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

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d. Does the Area have overtime enforcement programs?

☒ Yes ☐ No

(1) If so, what are they? SCORE DUI Grant, CARS State Highway, County Roads, and Motorcycle Enforcement Grant, SHREC

Campaign Grant, and SLIC-II DUI Grant

(2) Is assignment of officers consistent with the terms of the Unit 5 contract?

☒ Yes ☐ No

e. Are Reimbursable Services Contracts properly initiated and monitored?

☒ Yes ☐ No

(1) Do overtime costs stay within the amount stipulated by the contract?

☒ Yes ☐ No

COMMENTS

Section 8, Radar Speed Enforcement: Area is currently in transition from recently transferred Radar Coordinator to new Radar Coordinator. New coordinator was trained by prior coordinator, who is currently updating Area radar files. Area has requested a slot for new coordinator to attend next available Radar Coordinator Training course.